

Birthday Party Reservation Form

Birthday Girl: _____ Age: _____

Parent Name: _____

Parent Phone Number: _____ Parent Email: _____

Date of Party: _____ Type of Party: _____

Approximate # of guests: _____

Parent Signature: _____

(I have read and agree to the terms and conditions)

Birthday Party Agreement

The fee for the party is \$50 (due one week before the party...non-refundable). The date will be forfeited if this deposit is not received.

Invitations (listing all of the important party information and requirements) can be emailed to you if you email the request to me 2 weeks in advance.

\$12 per child due the day of the party. Final count with list due 2 days before the party. All lists should be emailed to spidance@insightbb.com

Refreshments may be brought in...cake, cookie cake or cupcakes and water bottles.

Please no juice, soda or koolaid. All refreshments must be contained to the provided area and not carried out of that room (or an extra clean up fee of \$20 will be added).

You may arrive 10 minutes prior to start of party to begin set up. Please do not have your guests arrive early. You will have time to set up while the girls are dancing. The approximate schedule is: 45 minutes dancing; 45 minutes cake & presents; 15 minutes costumes, make-up & review; 5 minutes performance; 10 minutes clear out.

Parents may arrive 15 minutes prior to the end time of the party. Once the performance is over, please have the parents and party guests go to the "cake room" to pick up their belongings. We sometimes have parties either back-to-back or overlapping, so we need to clear out the performance area as soon as possible. For their safety, please do not let the children climb on the barres, run in the dance space or cake room, or touch the mirrors. I do not allow this of my students, either.

All children will get to keep their costumes and programs at the conclusion of the performance.

Parent Signature: _____

(I have read and agree to the terms and conditions)

Party Date: _____ Number of Guests: _____